

## REGULAR SESSION MINUTES

May 25, 2016

A meeting of the Swampscott School Committee was held in room B129 at Swampscott High School commencing at 7:00 p.m. with the following members present: Ms. Carin Marshall Chairman, Ms. Amy OConnor, Vice Chairman, Mr. Ted Delano, Ms. Suzanne Wright and Ms. Gargi Cooper. Also Present: Ms. Pamela Angelakis, Superintendent of Schools and Ms. Lois Longin, Director of Curriculum and Instruction, Mr. Evan Katz, School Business Administrator and Student Representatives Matthew Zimmer and Will Green.

### **PUBLIC COMMENT**

Nancy Hanlon, the President of SEA, came forward and read a statement to the Committee regarding the bargaining process. She further presented the Committee with a petition signed by SEA membership supporting the bargaining team as well as a resolution which they requested the Committee to pass.

### **COMMUNITY ANNOUNCEMENTS**

Ms. OConnor reminded all to tune in to the Cable TV auction which is running this week.

Mr. Delano said that that May is Mental Health Awareness Month and reminded all to focus on that in regards to one of the Superintendent's goals on educating the entire child. He also stated he received a call from a parent of a High School junior who was very impressed with Ms. Mazzola and Ms. Kelley who recently helped her child out in a difficult situation. He also stated he received an email from Angela O'Brien who has a junior at the High School who is requesting to come before the Committee to speak about the Robotics program. He stated he would forward the email to the rest of the Committee.

### **CONSENT AGENDA**

Ms. Marshall requested to remove item D from the agenda due to an error. She read a list of the remaining agenda items.

### **MOTION:**

It was moved by Ms. OConnor and seconded by Mr. Delano to accept the Consent Agenda as amended.

### **Donation – 1 new Color Photo Printer & 3 new Print Heads – B. Kravitz & P. Clark**

Ms. Marshall spoke about a donation of a photo printer and printer heads to be used by the Photography Club.

### **VOTE ON MOTION:**

The motion passed unanimously.

Ms. Marshall commented on item D, Policy Subcommittee Minutes and stated that they could be approved with the corrected that Ms. Marshall's name be removed and Ms. Wright's being added. Ms. Wright also added that the minutes were more involved than the paper minutes she gives to Mrs. Caron but that they were completely accurate. Ms. Angelakis stated the other way it could be done would be to approve the handwritten notes in the future. Ms. Wright stated they were perfectly accurate but wanted to make that note.

### **MOTION:**

It was moved by Ms. OConnor and seconded by Ms. Cooper to accept the Policy Subcommittee minutes of May 20, 2016 as amended. The motion passed unanimously.

### **SUPERINTENDENT'S REPORT:**

#### **Field Trip Presentation – Nicaragua – J. Gahm-Diaz.**

Ms. Gahm-Diaz came forward to report on their recent trip to Nicaragua over April vacation. She explained that 12 students and two chaperones traveled and spoke about what they learned prior to leaving as well as projects they worked on during the trip. She introduced Matt Moran who attended the trip two years ago and came to speak about his experience. Matt explained that the trip showed him the importance of learning a foreign language as well as hard work and that he was thankful he was able to attend the trip in the past. Ryan Gooding attended the most recent trip and said he was surprised at the difference in quality of life and medical treatment there but that it

was beautiful to see how people can all work together. He said he hoped the trip could continue for others to experience. Chloe Smith also spoke about her experience and stated she couldn't have made a better choice going on the trip. John Fulgham also spoke as a parent of a freshman who attended. He spoke about the communication and logistics of how the trip was planned and praised Ms. Gahm-Diaz for her work with the trip. Ms. Angelakis thanked Ms. Gahm-Diaz for the work that she does on the trips to provide students with these experiences.

#### **For the Love of Learning – T. Butler**

Ms. Angelakis introduce a new segment to the meeting and explained she wished to invite teachers and students to have a look into what is happening in the classrooms. Mr. Butler came forward with 6<sup>th</sup> grade student Tabitha Randall, 7<sup>th</sup> graders Reese Robertson, Jackson Berhardt and Emily Reiniger and 8<sup>th</sup> graders Aidan Pulaski and Anja Johnson. Each grade of students presented and explained their projects to the Committee.

#### **Introduction of new Director of Curriculum, Instruction & Professional Development – A. Condike**

Ms. Angelakis introduce Anne-Marie Condike to the Committee and explained she would be taking over as of July 1<sup>st</sup>. She stated that Ms. Condike has been shadowing on some days with Mrs. Longin which will help with the transition. She thanked both of them for their efforts toward the transition. Ms. Condike stated it was an honor to be appointed to the position and she looked forward to building on the work that Mrs. Longin has done.

#### **Recognition of teacher retirees 15-16SY**

Ms. Angelakis shared the biographies of those in the audience tonight and recognize Mona Blumstein, Lynne Farley, Ed Jack, Leslie Kiely and Lois Longin.

#### **NAEYC Accreditation – Clarke, Stanley & Hadley**

Ms. Angelakis reported that as part of the full-day Kindergarten grant the District receives NAEYC accreditation and she was reporting that the District has maintained accreditation at all three elementary schools.

#### **Enrollment of Non-Resident Teacher's Student(s)**

Ms. Angelakis reminded that as part of collective bargaining teachers that work in the District could enroll their children in District. She reported that the same three students that applied in the beginning were reenrolled for SY16-17.

#### **SEF Grant Acknowledgements**

Ms. Angelakis presented an overview of grants which teachers in the District had received from SEF over the school year which totaled \$20,224.32. She thanked the SEF for what they do to approve grants within the District.

#### **Community Service Project Update – all schools**

Ms. Angelakis presented a list of community service projects which outlined work done at each school. She stated the list needed to be tweaked a bit but that it would be posted on the District website once complete.

#### **CHAIR REPORT:**

##### **Tri-Chair Meeting Update**

Ms. Marshall gave an update about the Tri-Chair meeting which was held last week. There was a discussion regarding MUNIS and possibly expanding its capabilities as well as electricity procurement and that Ms. Dreeben discussed the Opioid Task Force and Ms. Cooper spoke and stated she would help in any way needed. Ms. Marshall also spoke about potentially holding a joint meeting between the Committee and the Board of Selectmen. A July 13<sup>th</sup> date was potentially discussed and Ms. Marshall requested all to let her know if that would work.

##### **Election of Chair & Vice Chair**

Ms. Marshall questioned whether the Committee would rather vote this evening or discuss at the next workshop meeting before voting. Ms. OConnor said she thought it would be discussed with the subcommittee assignments at the next workshop meeting. Ms. Marshall suggested postponing for discussion at the workshop meeting in June.

### **16-17 School Community Meeting dates**

Ms. Marshall referred to the dates in the Committee's packets. There was discussion surrounding an August meeting and Ms. Marshall stated she would send an email to coordinate.

### **Recognition of Student Representatives**

Ms. Marshall thanked Will and Matthew for their participation on the Committee. Will stated it was a great experience to see how the Committee functions within the school system. Matthew also stated he enjoyed his time on the Committee. Ms. Angelakis thanked them for the work they have done.

### **SCHOOL BUSINESS ADMINISTRATOR**

#### **Updated FY School Budget Adjustments – vote requested**

Mr. Katz explained that the amount of funding approved at Town Meeting was slightly different than what the School Committee voted. He gave an overview of some of the changes within the budget as well as some background regarding Special Education funding. He further explained that he would be recommending an increase in school lunch fees, preschool tuition, Drivers Education fees and the Middle School bus. He further added that the proposed budget would maintain all programs and class sizes and that he was keeping an eye on Special Education tuition and transportation. Ms. Wright questioned relocation of special ed staff as well as setting up new classrooms. Ms. Angelakis stated there was money in the budget for that. There was discussion also regarding Athletics and looking into possible ways to raise funds through sponsorships. Ms. Angelakis stated Ms. Farley could look into that. Ms. Marshall stated she would accept a motion on the new budget bottom line amount.

#### **MOTION:**

It was moved by Ms. OConnor and seconded by Mr. Delano to approve the updated budget of \$29,73,607, including grants, gifts and revolving fund revenue, supported by a town appropriation of \$27,247,500. The motion passed unanimously.

Mr. Delano questioned whether there could be further analysis on other fee increases before they are raised. Ms. Angelakis stated she would like to see background and historical information on those fees increasing. Ms. OConnor added that she would like to be sensitive to business sponsorships as not always being sports related. Ms. Wright added that it made sense for Ms. Farley to begin that process as she has a group together already.

### **SUBCOMMITTEE REPORTS:**

#### **Policy ADDA Background Checks update – vote requested**

Ms. Wright spoke about the Background Checks policy and referred to the changes which were referenced at the last meeting. Ms. Angelakis stated that Mr. Wyman had stated that CORI's would be done yearly and that the SAFIS fingerprints would remain as one-time. Ms. Angelakis also explained that Mr. Wyman had set up a real-time database which would allow staff in each building to access updates immediately.

#### **MOTION:**

It was moved by Mr. Delano and seconded by Ms. Cooper to accept policy ADDA as presented. The motion passed unanimously.

#### **Policy JICH Alcohol, Tobacco & Drug Use by Students Prohibited – vote requested**

Ms. Wright referred to policy JICH and stated the policy fixed a few typos as well as added a new legal reference which was reflected in the first read at the last meeting.

#### **MOTION:**

It was moved by Ms. OConnor and seconded by Ms. Cooper to accept policy JICH as presented. The motion passed unanimously.

#### **Policy GBEC Drug-Free Workplace Update – first read**

Ms. Wright explained that the policy was the same and would cross reference IHAMB into the policy.

#### **Policy IHAMB Teaching About Drugs, Alcohol & Tobacco Update - first read**

Ms. Wright stated this was a new addition to MASC and updates the current policy. Ms. Wright stated they could be added to the next agenda for approval.

Ms. Marshall explained there was no longer a need for executive session and that she would accept a motion to adjourn.

**ADJOURNMENT**

**MOTION:**

At 8:55 p.m. it was moved by Ms. OConnor and seconded by Mr. Delano to adjourn. The motion passed unanimously.

Respectfully submitted,



Pamela R.H. Angelakis, M.A., M.Ed.  
Superintendent of Schools  
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Date: